

Task Force Quarterly Report (by Coordinator)

Municipality/Community	Richmond, BC
Date of Report	March 31, 2015
Task Force Coordinator	Ella Huang, Richmond Centre for Disability
<p>Any Changes in Task Force (e.g. member, action plan)</p> <p>There is one change with the Task Force membership for the reporting period. The representative from the Real Estate Board of Greater Vancouver, Jamie Justason, is leaving her position to another job end of March 2015. She joined us at the March 24th meeting, and announced that her supervisor Harriet Permut would like to be included in the circulation, but she has not confirmed if Harriet would be joining our meetings regularly. Jamie has been an active member of the Task Force, attended all the meetings and provided great assistance in promoting the Task Force and the Award of Excellence for VisitAble Housing to their members.</p> <p>An updated list of Richmond VisitAbility Task Force membership is attached with this report.</p>	
<p>Key Task Force Activities Done Since Last Report (in a point format)</p> <ul style="list-style-type: none"> • Two Task Force Meetings were held on January 22 and March 24, 2015 respectively. 17 members attended the January meeting and 16 members in the March meeting. • Phase II Action Plan has been revised in the January meeting, and circulated to the task force member and CCDS Project Team. • Richmond VisitAbility Task Force is using the Phase II Action Plan template to keep track of progresses and outcomes. A copy of the March 24 revised copy of Action Plan is attached herewith. • Task Force Coordinator joined 2 Coordinators' web meetings on January 12 and March 5, 2015 respectively. One task force member joined the January 12 as well. • On January 24, 2015, the RCD held a display table at the Richmond Brain and Learning Conference. We displayed information and promotional materials for VisitAbility Housing and visitability features, and on the VisitAble Housing Project. We had over 50 people visited the table and most took some souvenirs such as brochure, pen, post-it note and/or bookmark. • Representatives from Real Estate Board and the Home Builders' Association have been heavily involved in the promotion of the CCDS's Award of Excellence for VisitAble Housing to their members, with newsletter articles, email blast and Social Media promotions. • A survey to renovators has been posted on-line and invitations are sent to close to 100 members of the Greater Vancouver Home Builder's Association who are renovators. The deadline has been extended to April 30, 2015 as the task force suggested sending it to the builders list of the City of Richmond. The survey link is: http://www.accessrichmond.ca/survey/ • Preliminary planning has started for the Access Awareness Forum, the date and venue is confirmed - June 12, 2015 at the Richmond City Hall, Council Chamber. • BC Provincial VisitAble Housing Resource list has been submitted to CCDS Project Team. • One of the task force members, who is a Real Estate Agent working mostly in Richmond, suggested a viewing of a recently vacant rancher townhome that has good upgrade of visitability and some accessibility features. The listing will go public in April; he would appreciate inputs from the task force regarding using visitable features as a main draw for this home. 	

Task Force Progress and Outcomes Made Since Last Report (in a point format)

- The Award of Excellence information has been distributed to 11,500 realtors (an article on Realtor Link) and 815 builders (members of the greater Vancouver Home Builders' Association).
- As of March 27, 2015, we have 10 responses to our VisitAbility Survey to renovators. We have extended the deadline to end of April to capture more responses through the City of Richmond's small builder contacts.
- A small committee has been formed to plan for the Access Awareness Forum; some new perspectives have been proposed at the March task force meeting.
- Richmond Centre for Disability has applied and is selected to host the Richmond Open Doors event on June 6 and 7, 2015; the task force has approved to focus on promoting visitability to the general public visiting the centre. This is a city-wide event that would receive some major publicity.
- Photos of display at the Richmond Brain and Learning Conference on January 24, 2015; we registered over 50 headcounts visiting the table.



Challenges encountered in implementing the task force action plan

- Nothing so far.

Active stakeholders involved (List names and affiliations)

No new updates.

Information Dissemination Activity and Number of People Reached

January 24, 2015 – had a display table and distributed promotional materials at the Richmond Brain and Learning Conference (over 50 people).